

Certificate of Registration of Birth

The birth of every child born in Chile to Indian parent(s) is required to be registered with the Embassy of India, Santiago **within one year of the birth**. It is mandatory for the birth of the child to be registered before an Indian Passport is issued to child. The Birth is registered under Section 4(1) of the Citizenship Act. Please fill the **Declaration Form**. It is to be notarised if the Applicants are not coming in person to the Embassy and are sending the application by Post.

Requirements for Birth Registration for new born baby:

1. Request for registration of birth of child born abroad under section 4(1) of the Citizenship Act available on the website [Indian Citizenship Online](#). Proceed to Online Services and kindly select the option (Registration of birth of a minor child at an Indian consulate Under Section 4(1) of the Citizenship Act, 1955) for this purpose. Click 'Apply Online 'button to fill up the form.
2. Copy of Birth Registration Certificate issued by Registro Civil, duly apostilled along with its English translation.
3. Application form generated after filling the form at [Indian Citizenship Online](#) .
4. Three recent passport-size photographs of 2-inch x 2 inch with white background (For more info, ([photo specifications](#))).
5. Photocopy of both parents 'passports (original to be shown for verification). Self-Attested.
6. Proof of legal stay in Chile of both the parents, RUT cards/Visa/PDI slip.
7. Marriage Certificate.
8. At least one of the parents should have spouse's name endorsed in the passport.
9. In case one of the parents happens to be a foreign national, a certificate from the Embassy of the foreign country stating that the child has not been registered as their citizen and not issued any passport, have to be submitted to the Indian Embassy for the process to continue.

10. Fees of CLP 20.300.

The deposit is via electronic transfer only.

A/C Number - 102784

Bank name - Banco Santander

A/C Type - Cuenta Corriente

RUT - 69.903.100-3

A/C Name - Embajada de la India

Destination email: cons1.santiago@mea.gov.in

Please attach a copy/screenshot of payment.

12. Processing Time: Within 2-3 days from the date of receipt of documents at the Embassy, subject to submission of all requisite documents.

Address	971 Alcantara, Las Condes, Santiago (Chile) ZIP Code: 7550427
Mail Box	10433, Santiago

After having complete set of documents, Applicant has to apply on MEA E-SEWA Portal and follow following steps (Screenshots are also attached below):

i) Go to <https://indianconsularservices.mea.gov.in/consularServices/>
Register yourself by clicking on "New User" in the top right corner and create user id and password.

(ii) Then "Log in" with the credential obtained after registration

(iii) Go to 'Online services' at the right side panel and choose 'Apply for services'

(iv) Select Country 'Chile' and Mission 'Santiago'

(v) Select Services from the dropdown: 'Certificate of registration of Birth'

(vi) Fill in the self-explanatory details.

(vii) Click on next and upload documents

(viii) Save and Continue, Then tick 'I agree' and 'Submit to Mission'

(ix) Make the Payment if you have not already made. Print/scan/download the payment slip and send it to cons1.santiago@mea.gov.in. Check offline mode bank transfer and

Consular Services | Dashboard | Service | Upload Documents | MUKESH

Mission Details
Country: CHILE | Mission: Santiago

Required Documents
All the relevant documents must be uploaded under respective document name itself.
Upload the documents and click on save and continue

Sr. No.	Document Type	Instruction	Choose
1	BIRTH CERTIFICATE COPY OF CHILD	BIRTH CERTIFICATE COPY OF CHILD FOR THE VERIFICATION OF DATE OF BIRTH	<input type="button" value="Choose file"/> TEST
2	MOTHER PASSPORT	MOTHER PASSPORT	<input type="button" value="Choose file"/> TEST
3	FATHER PASSPORT	FATHER PASSPORT	<input type="button" value="Choose file"/> TEST
4	APPLICATION FORM COPY FILLED ON MHA WEBSITE	APPLICATION FORM COPY FILLED ON MHA WEBSITE	<input type="button" value="Choose file"/> TEST
5	ORIGINAL BIRTH CERTIFICATE	ORIGINAL BIRTH CERTIFICATE	<input type="button" value="Choose file"/> TEST
6	APOSTILLED BIRTH CERTIFICATE (ENGLISH TRANSLATION)	APOSTILLED BIRTH CERTIFICATE (ENGLISH TRANSLATION)	<input type="button" value="Choose file"/> TEST

confirm

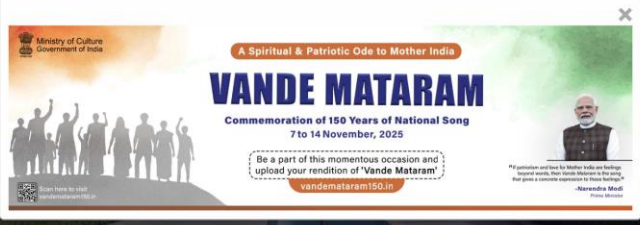
(x) Print Acknowledgement slip and bring the complete application form with all the original documents to the Embassy for further processing and issuance of Certificate of Registration of Birth.

New Mail - Mail (cons.santia... | NIC WEBVPN | Consular Service Manage... | SEWA - Indian Consular Serv... | +

indianconsularservices.mea.gov.in/consularServices/

Ministry of External Affairs
Government of India

New User User Login



Ministry of Culture
Government of India

A Spiritual & Patriotic Ode to Mother India

VANDE MATARAM

Commemoration of 150 Years of National Song
7 to 14 November, 2025

Be a part of this momentous occasion and
upload your rendition of 'Vande Mataram'

vandemataram150.in

"If patriotism and love for Mother India are feelings beyond words, then Vande Mataram is the song that gives a concrete expression to these feelings."
-Narendra Modi
Prime Minister

Scan here to visit vandemataram150.in

About the System

In line with Government of India's vision and flagship scheme of Digital India, this project is an initiative of Ministry of External Affairs of India to develop an online platform for various consular services as has been done in case of passports and visa services. This platform will enable Indian citizens and foreigners (where applicable) to apply online for various miscellaneous consular services at Indian Missions/ Posts abroad.

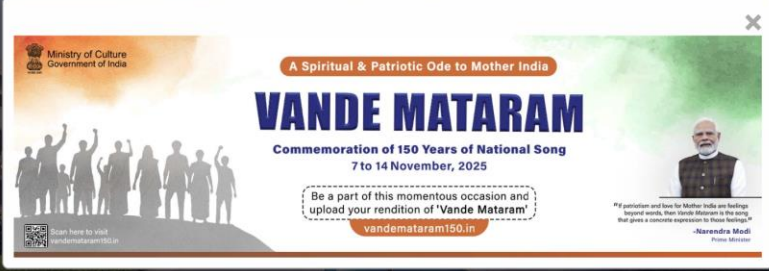
<https://www.vandemataram150.in>

Steps for application process

Ministry of External Affairs
Government of India

Register and create user profile for new user
If you have already made your profile, please log in

New User User Login



Ministry of Culture
Government of India

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Consular Services MUKESH

Dashboard

- Applicant Details +
- Online Services -
- Apply for Services ←
- View Applied Services
- Submit To Mission
- Objected Case
- Application Tracking
- Book Appointment
- Duplicate Acknowledgement Receipt
- Duplicate Appointment Receipt

Total Applications

1

Under Process Applications

1

Approved Applications

0

Objected Applications

0

Rejected Applications

0

Click Apply for Services under Online Services

Consular Services MUKESH

Dashboard > Service > Upload Document

Selected Mission Details

Country: CHILE Mission: Santiago

Select The Service

Services *

Select Services Select Services from the dropdown - "Certificate of Registration of Birth"

Consular Services MUKESH

Dashboard > Service > Upload Document

Selected Mission Details

Country: CHILE Mission: Santiago

Select The Service

Services *

Select Services Click on next to upload documents

Details Of Services/Documents Uploaded

Temporary Application ID.	Service Added	Added Date	Action
CHLS210526IE53PB	CERTIFICATE OF REGISTRATION OF BIRTH	21-MAY-2026	🗑️

Next

Print acknowledgement Receipt

Bring the complete form with all the relevant documents in original to the Embassy after that, Embassy will issue certificate of Registration of Birth

EMBASSY OF INDIA - SANTIAGO
971 ALCANTARA
LAS CONDES
SANTIAGO

APPLICATION FORM

APPLICATION NO.: [REDACTED] APPLICATION NO. [REDACTED] MAY-2026

I Agree
Important Note: Before to Submit your application to Indian Mission , please confirm the following should be valid in your profile:
 1. Validity of the all Passport
 2. All Address(es)
 3. Your Personal Particular Details including father , mothers spouse etc

Submit to Mission

Scroll down the page Tick 'I Agree' and click 'Submit to Mission'

Make a total payment of CLP 20.300 to the Embassy account, print/download/scan the payment proof and send it to cons1.santiago@mea.gov.in Choose off-line Mode and click Confirm

Applied Service

Temporary Document ID	Service	Upload Date	Choose
CHLS210526IE5		21-MAY-2026	

Uploaded Documents

Service	Fee (CLP)
CERTIFICATE OF REGISTRATION OF BIRTH	18,400.000
ICWF X 1.0	1,900.000
Total Payment (CLP):	20,300.000

Available Payment Mode(s)

Off-Line Mode

- BANK TRANSFER

Confirm